

Blackblot® PMTK Scrum Product Backlog



Company Name: <Enter company name>
Product Name: <Enter product name>

Date: <Enter creation date>
Contact: <Enter contact name>
Department: <Enter department name>
Location: <Enter location>
Email: <Enter email address>
Telephone: <Enter telephone number>

Document Revision History:

Date	Revision	Revised By	Approved By
<Enter revision>	<Revision #>	<Enter your>	<Enter name>

Blackblot® PMTK Scrum Product Backlog

<Product Name> Product Backlog							
Product Owner	Product Owner	Product Owner	Product Planner	Product Planner	Product Planner	Product Planner	Product Planner
Theme	Epic	PBI Type	MR Identifier	MR Name	Priority	Persona	Directive
Security	Authentication	Requirement	PDF.MR597	Authenticate	Critical	John Lawyer	User shall be
		Requirement	XX.MR10				
		Requirement	XX.MR20				
		Requirement	XX.MR30				

Evaluation

Copy

Product Planner	Product Planner	Product Planner	Product Architect	Product Architect	Product Owner
Rationales	Constraints	Category	Product Requirement	Use Case	User Story
17% of legal	• Document	Functional	Product shall provide support	User John Lawyer	As a lawyer I

Evaluation

Copy

Product Owner	Product Planner	Product Planner	Product Owner	Product Architect	Product Architect	Product Architect
Acceptance Criteria	Buying Criterion	Differentiator	Developer	Osrc	TRisk	Dep
Verification ensures	Yes	No	Dev. Name #1	Yes	High	High

Evaluation

Product Architect	Product Planner	Product Planner	Automatic	Automatic	Automatic	Product Planner	Automatic
Fund	Diff	Imp	Urg	ESKD	Priority	Ovr	In this Sprint?
Yes	Yes	Low	High	Yes	P3	P1	✓

Evaluation

Product Planner	Product Owner	Product Owner	Product Owner	Product Owner	Product Owner	Product Owner	Product Owner
Business Value	Estimation	ROI	Notes	Implemented	Sprint #1	Sprint #2	Sprint #3
34 Value	14 Hours	2.4 Points	Check P2 bugs	No	Yes	No	No
0 Value	0 Hours	0.0 Points					
0 Value	0 Hours	0.0 Points					
0 Value	0 Hours	0.0 Points					

Evaluation

Blackblot® PMTK Scrum Product Backlog Personas

Persona Characteristics								
Parameter	Persona name	Background	Skills	Environment	Attitudes	Behavior	Goals	Notes
Persona # 1	John Lawyer	40 years old litigator	10 years' experience, JD (Juris Doctor)	Law offices	Customer focused attitude; passion for justice	Prepares legal briefs for litigation	Seeks complete accuracy and authenticity of documents	Usually work 50 hours per week
Persona # 2	Persona Name #2							
Persona # 3	Persona Name #3							

Evaluation

Blackblot® PMTK Scrum Product Backlog Settings

List Tables for Drop Down menus																		
Roles	PBI Type	Priority	Category	Buying Criterion	Differentiator	Developer	Outsourcing	Technical Risk	Dependency	Fundamental	Differentiator	Importance	Status	Override	Business Value	Estimation (Hrs.)	Implemented	Sprint
Product Planner	Requirement	Critical	Functional	Yes	Yes	Dev. Name #1	No	High	High	Yes	Yes	High	Done	P1	34	1	Done	Yes
Product Architect	Work	Desirable - High	Development	No	No	Dev. Name #2	Yes	Low	Low	No	No	Low	In Progress	P2	21	2	No	No
Product Owner	Bug	Desirable - Medium	Compatibility	NA	NA	Dev. Name #3	Chr.						Not Started	P3	13	3	In Progress	No
Automatic		Desirable - Low	Performance			Dev. Name #4								P4	8	4		
			Internationalization													5		
			Documentation													6		
			Physical													7		
			Distribution													8		
			Support and Training													9		
			Miscellaneous Product													10		
																11		
																12		
																13		
																14		
																15		
																20		
																25		
																30		
																35		

Evaluation Copy

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How to pick High or Low Importance
Choose 'High' Importance for features that are:
* Fundamental (product does not work without it)
* Key differentiator
* Matches key feature of direct competitor's product
Choose 'Low' Importance for all other instances

Feature Priorities Calculation Formula
P1: High Importance and High Urgency
P2: High Importance and Low Urgency
P3: Low Importance and High Urgency
P4: Low Importance and Low Urgency

Meanings of Feature Priorities
P1: Will be in product and as robust as possible
P2: Will be in product, but implementation may be reduced or optimized
P3: Will only be in product if time allows
P4: Will wait until future version(s)

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