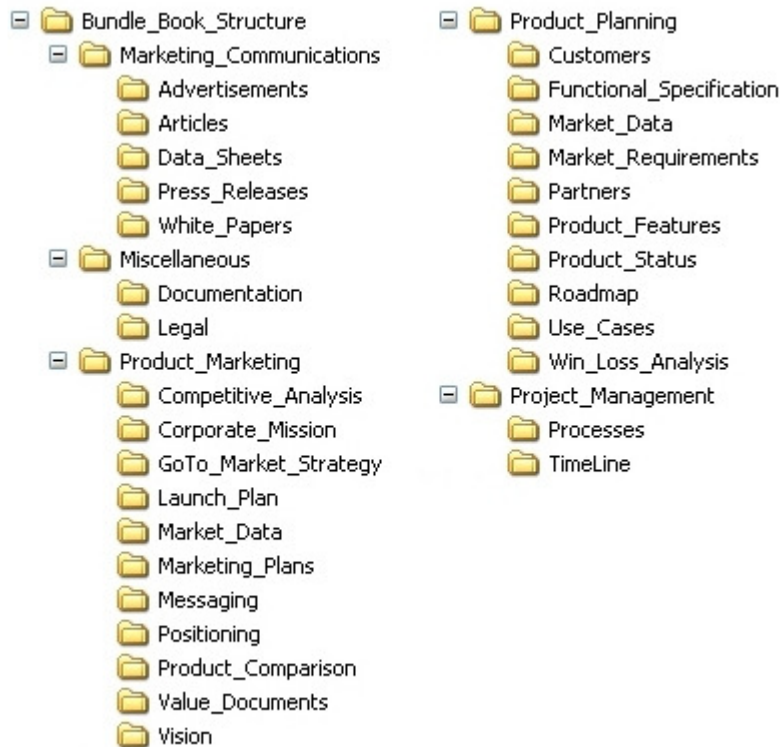


Bundle Book –

Guidelines V. 4.0



<Comment: A bundle book is a central repository of documents related to a particular product. The ZIP file accompanying this document contains an empty folder structure (directory tree) used to create a network shared bundle book. Copy the unzipped folder structure to a network server and allow file sharing in read-only mode. This will allow other users to copy the folder structure or copy documents from the folder structure.

The bundle book file name convention is:

"Folder Name"_"Product Name"_"Author Initials"_"Revision Number".ext

For example:

Launch_Plan_SLC450_GS_07.doc

This name convention enables easy identification and sorting of the file's location, purpose, product, owner, and revision.>